



**PROCEDURES FOR APPOINTMENT OF
FOREIGN HALAL CERTIFICATION
BODIES**

**DEPARTMENT OF ISLAMIC
DEVELOPMENT MALAYSIA (JAKIM)**

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INTRODUCTION

Department of Islamic Development Malaysia (JAKIM) is the competent authority being responsible for halal certification in Malaysia. The responsibility in ascertaining the halal status of the products involved not only on the official site inspection of plants but also on the examination on how the *Halal* status of the raw material is maintained and monitored at all times. In view of many raw material used in local food production are mostly imported products, JAKIM requires the appointment of reputable and reliable foreign halal certification bodies or organizations to monitor the *Halal* status of these raw materials. The recognition is also extended to halal status of finished products.

TERMS AND CONDITIONS

- The Islamic organization must be a recognized and registered body in the country of origin
- The organization must operate in the legal office premise or mosque and not in the personal residence.
- The organization shall have in its membership, members with syariah expertise
- The organization shall engage technical expertise /food scientist.
- The organization agrees to comply with Halal certification requirements or other requirements recommended or approved by JAKIM.
- The organization agrees to allow officers from JAKIM to carry out an audit on its organization and halal procedures and system from time to time

Specific Conditions for Meat and Meat Based Products

- All meat and meat based products to be exported to Malaysia must be halal. For the purpose of the importation approval, JAKIM and Department of Veterinary Services Malaysia (DVS) will conduct inspection/audit to the abattoirs and processing plants. JAKIM will inspect in terms of halal aspect and DVS will inspect in terms of animal health and food safety. Upon approval of both departments, the abattoirs and processing plants will be listed in the Malaysian approved plants list. **The halal certificate issued by the recognized organization will only be valid upon approval from the Malaysian authority.**
- For the purpose of auditing, the requirement of Malaysian Standard, **Halal Food - Production, Preparation, Handling And Storage - General Guidelines (MS 1500 :2004)** and the **Malaysian Protocol for The HALAL Meat Production** will be used. Therefore the plants must comply with these standard and protocol.
- This Islamic organization shall monitor and execute a supervisory role in matters of *Halal* at the plant concerned. This supervisory role will be of mutual consent of both the plant management and the organisation before they are considered for appointment by the Malaysian authorities.
- The arrangement does not override authorities from Malaysia carrying out follow-up inspection visits as and when the need arises.

PROCEDURE ON THE RECOGNITION

Application

The organization should apply directly to JAKIM using the form **JAKIM (S)/(22.00)/72/1** and enclosed the following documents:

- (i) Organization profile and a copy of registration document with the local authority.
- (ii) Type of services and social activities of the organization
- (iii) Record of past and current activities on halal certification and monitoring services to the abattoirs and processing plants.
- (iv) List and qualification of Muslim professional workers.
- (v) Sample of halal certificate and logo used by the organization.
- (vi) Halal certification and monitoring procedures.

Evaluation of Application

- (i) Application must be received at least 4 weeks before the date of inspection.
- (ii) Incomplete application will not be processed.
- (iii) Applications will be evaluated by the JAKIM Evaluation Committee for Appointment of the Foreign Halal Certification Bodies.
- (iv) Upon approval of the application, inspection audit will be conducted to the operating office of the Islamic organization. The inspection will include visit to the one of the certified plant.
- (v) JAKIM will inform the Islamic organization on the date of inspection.
- (vi) The JAKIM inspection team will prepare the report of the audit and table to the Evaluation Committee for Appointment of the Foreign Halal Certification Bodies.

Approval and Recognition

- (i) JAKIM will inform the organisation officially upon approval of the application.

Responsibility of the Islamic Organization

The role of the recognized halal certification body is to oversee the halal status in the plant and this role does not mean to relinquish the responsibility of the Malaysian authorities. It only entails the following:-

- (i) The organization shall take the responsibility of ensuring that the *Halal* products to be exported to Malaysia must be halal by issuing authentic certificates for all export consignments
- (ii) The organization shall inform JAKIM any changes regarding the plant monitored.
- (iii) The organization shall inform any changes in the organization including the halal certification procedures to JAKIM as appropriate.
- (iv) The organization is responsible to submit a biannual report on its monitoring and audit activities of the plant concerned in its country.

CONDITIONS ON WITHDRAWAL OF APPOINTMENT

Appointments can be withdrawn if any of the following occurs:

- (i) The organisation loses its legal status by law.
- (ii) Failure of the organisation in monitoring the halal status of the abattoirs and processing plants in its country
- (iii) Failure to submit a biannual reports on its monitoring and audit activities of the plant concerned to JAKIM.

APPOINTMENT PROCESS OF FOREIGN HALAL CERTIFICATION BODIES

